



Application for Scholarly Presentation Travel Assistance Award

Date: _____

College: _____

Student Name: _____

Department: _____

Student ID Number: _____

Degree Program: _____

Student Email Address: _____

Title of Presentation: _____

Name of Conference: _____

Location of Conference: _____

Proposed Travel Dates: _____

Conference Sponsor: _____

Itemized projected travel expenses (airfare, registration fees, lodging, meals, mileage, etc.):

Applicant's Signature:

Date:

For Office Use Only

I approve this student's application for a Scholarly Presentation Travel Assistance Award. My department will contribute the following amount toward the travel expenses of this student.

Departmental Contribution: _____

Chair Signature:

Email or letter of acceptance is required with this application. Form must be submitted to Shanita Sanders (shsanders@astate.edu) after electronic signatures are completed. Please ensure any relevant additional documentation is attached to the generated email.